

Request for a Schedule Adjustment- please fill it out accurately and completely

DUE 8/14/2020

Last Name, First Name

Student I.D. Number

Grade

Date Turned in to Counselor

-- MUST fill this out!

Counselor Name (look on your schedule)

The deadline to make changes to your electives was last spring semester. Fill this form out completely. Turn this in to your counselor's office. Several classes are closed because they are already full and many courses will conflict because they are only offered once. Several



classes have other restrictions; consult the list at <https://rb.gy/qwblqo>

The only valid reasons for dropping a course would be if you already have credit for the course, do not have the required courses to be in the course, are scheduled for the same course twice.

Course # and name you want to drop	Period	Reason- must be a reason mentioned above.

What course do you want to add? Keep in mind that many courses are full. If you are missing a class period, add it here.

Course # and name you want to add	Period	Reason

Changes for athletics, drill team, band, choir, orchestra, cheer, and ROTC must come from the sponsor to Mrs. Joiner. Students must first meet with those program's coaches or sponsor or director.

Student Signature

Phone Number

Parent/Guardian Signature (if adding Pre-AP, AP, or DC)

Counselor Response:

- ____ 1. Your schedule has been adjusted. Your new schedule is attached. Begin following this new schedule on _____. Failure to follow your adjusted schedule may result in unexcused absences and/or a discipline referral.
- ____ 2. Your schedule does not need to be adjusted because none of the reasons listed above exist in your situation.

Counselor Signature

Date Returned to Student

Counselor	Alpha Assignment	CHS 9 Counselor	Alpha Assignment
Aimee Castillo	A-Broo	Jessica Rivera	A-Ga
Heather Hadash	Brop-D	Ben Rucker	Gb-Om
Autumn Haines	E-Hac	Linda McAdams	On-Z
Tiffany Holmes	Had-Leg		
Michael McCune	Leh-Mun		
Jason Davis	Muo-Reb		
Amanda Bond	Rec-Sti		
Stacy Brown	Stj-Z		